

ACLA Annual General Meeting / Assemblée générale annuelle de l'ACLA

University of New Brunswick, Fredericton - TILLEY HALL 223

Present: Balcom, Patricia; Bourgoïn, Renée; Bournot-Trites, Monique; Carr, Wendy; Carroll, Susanne; Dicks, Joseph; Faez, Farahnaz; French, Leif; Fortier, Véronique; Garbati, Jordana; Guardado, Martin; Gutierrez, Xavier; Jean, Gladys; Kristmanson, Paula; Lyster, Roy; Mady, Callie; Mandin, Lucille; McGarrell, Hedy; O'Brien, Mary; Pellerin, Martine; Piccardo, Enrica; Pinto, Maria Antoinetta; Poirier, James; Ragoonaden, Karen; Rowe, Barry; Roy, Sylvie; Simard, Daphnée; Thomas, Reed; Tsedryk, Alexandra; Turnbull, Miles; Vidwans, Mithila; Wernicke-Heinrichs, Meike.

1. Welcome and approval of the agenda

Monique Bournot-Trites, chair and president, introduced herself and welcomed everyone. Monique thanked Joe for providing the breakfast.

Patricia Balcom moved that we approve the agenda and requested an additional item be added to discuss the date of ACLA, Martine Pellerin seconded the approval of the agenda. Unanimously carried.

2. Approval of the minutes and business arising

Miles Turnbull moved approval of the minutes, Roy Lyster seconded the approval of the minutes. Unanimously carried.

3. President's report

Le travail de Monique cette année a été de préparer le programme de la conférence et de participer à des conférences téléphoniques avec les membres du bureau de direction afin de discuter de la revue et notre situation financière.

Monique thanked Callie Mady, Wendy Carr, et Joe Dicks for their help in organizing the adjudication of the proposals. Monique also thanked the members for their help with the program.

Monique also expressed her gratitude to the room organizers, technology and food providers as well as Joe and his team for his efficient onsite organization. Monique also thanked all the evaluators and session monitors.

117 people registered for the conference, Monique highlighted that the abstracts were of good quality.

4. Treasurer's report (Annexe A)

Gladys Jean indicated that ACLA has the same revenues as last year, which come from our members. Gladys highlighted the need to increase the number of members in order to increase membership. She also stated that the funds come from the fees and copyright monies and leftover monies from a grant. Again, this year we got a travel grant, which is distributed for

the most part to students and/or to those without other funds. In terms of expenses, Gladys drew our attention to the expenses of the revue, travelling expenses and congress expenses. We anticipate similar fees for the year 2011, while continuing to look at means to reduce spending. Gladys also stated that we are hoping to have grants soon to rebalance our expenses. Gladys expressed her thanks to Joe Dicks and his centre for contribution of the AGM breakfast for example, which helps our financial situation.

Roy Lyster asked for clarification regarding the \$17000 that remains in the bank. Gladys explained that the monies are in place for times where we may dissolve or not get grants and need those funds.

Roy expressed regret that the reception was cancelled as it provides an opportunity to network especially for graduate students who may not go to the lobster dinner. Monique explained that the association's surplus is being reduced and she decided that when we have a reduction of funds she decided that it would be financially irresponsible to have a reception.

Miles Turnbull acknowledged Roy's suggestion and stated that the executive needs to take it under advisement.

Patricia Balcom requested confirmation on the journal's expenses, Monique replied that Miles would respond later.

Farahnaz Faez suggested that publishers could be approached to support a social event.

Joe Dicks moves approval of the budget, Lucille Mandin seconded the approval, unanimously carried.

Roy Lyster moves that we keep our accountant as is, seconded by Patricia Balcom. Unanimously carried.

5. Communications Officer's report

Daphnée Simard shared that the journal archives are the most popular link visited. She also highlighted the opportunity the site provides to collect email addresses and attract new members. Daphnée thanked the members for their comments that allowed her to improve the site.

6. Journal editor's report (Annexe B)

Miles Turnbull presented the journal's report. He drew attention to the online presence and encouraged members to register as official users. He highlighted the importance of registering as SSHRC considers the number of registered users rather than the number of people in the association and therefore registering can translate into funds.

Miles highlighted many journal authors two of whom are Swain and Lapkin and suggested that the publication of internationally known authors will attract registered users.

Miles summarized the journal's publications with 8 articles published/26 received with 12 being rejected by the editorial team. Of the 8 articles, 5 were published in English and 3 in French with an acceptance rate of 29%. In addition, 6 book reviews were published.

Miles highlighted the publication of 1 special issue where 10 submissions were received with 7 published-5 in English and 2 in French, with the inclusion of 2 book reviews

Miles mentioned that it was a continuing challenge to get articles in French.

In response to Patricia's earlier question, Miles explained that the costs are not necessarily reduced when journals go online but rather they are differentially distributed. He acknowledged that Christine Gordon-Manley as the managing editor is the principle cost, she does all layout copyediting in English and all management of the open access system which is a challenge. UPEI has provided contribution in kind. Françoise Mougeon provides the copyediting in French without charge.

Miles emphasized the numerous of online directories with which the journal is associated. He also added that all libraries in Canada had been contacted to highlight the fact that our journal is completely online and free and asked the libraries to list the journal on their list of open access journals.

At present, the journal has 678 registered users, which represents more than 100% increase from the 310 of last year.

Miles reminded the members that the last grant proposal was rejected in part due to our membership size at under 250 members. This upcoming grant submission will consider the number of registered users, which will allow us to attain this SSHRC criteria.

The journal website has 43000 page views, representing a significant venue for viewing the journal.

Miles stressed that journal finances are challenging. The situation is the same as it has been over time. Most of the funds go to the managing editor and a small amount for a managing editor in French. \$1000 was used for producing the special issue CD distributed last year. Miles negotiated a reduction of overhead costs from UPEI of 3%.

Miles highlighted that graduate students are often used to review articles and write book reviews. He emphasized that getting reviewers is a challenge, on average Miles invites 10 reviewers before he is successful in getting two to accept. This process (3-6 months) then slows the rest of the process. Once an article is accepted, however, the process to publication is quick. If you are not able to complete a review when requested, Miles asks that we recommend another reviewer.

Miles shared the date, the end of June, for the upcoming SSHRC grant submission to which he will apply and the executive will review to provide feedback prior to submission. Miles thanked Leif French as the book review editor, Françoise Mourgeon for her work in kind with her support of the French copyediting, Christine Gordon-Manley as managing editor, and Zain Esseghaier a PhD student at UPEI.

Miles showed a mechanism for advertising within the journal. It is a banner advertisement on the main page of the journal and on the ACLA website \$150/month, 3 months for \$350 the specs are on the website and encouraged members to consider advertising in the journal.

Roy Lyster thanked Miles for all the work he did to put the journal online and for preparing the SSHRC grant.

Enrica Piccardo highlighted that connection grants for scholarly journals is still in the grant structures under the connection section. She suggested that it is optimistic that such grants may be available in the future. Miles highlighted that the association advocate for it to continue.

Patricia Balcom expressed her appreciation of the special issue as it is one way to cut expenses with partners to publish such issues. Miles highlighted that it is was a good financial decision with the disadvantage being that the rate of publication increases which will not be viewed favorably by SSHRC.

Roy Lyster suggested requiring people to register to use the site. Miles will look into making that happen. Monique encouraged us to ask our graduate students to register.

Leif French requested that members ask graduate students, particularly those apt in French and at writing book reviews, have them contact him.

7. Report of the Nominating Committee

Tracey Derwing received CVs for the available executive positions: member at large, treasurer, and communication officer. Shelley Taylor University of Western Ontario was nominated as secretary treasurer, Martin Guardado from University of Alberta as communication officer and Sara Kennedy of Concordia as member at large.

Paula Kristmanson moved that the nominations go forward. Leif seconded. Unanimously carried.

Monique presented gifts to Gladys and Daphnée in gratitude for all their work.

8. The ACLA journal and the financial situation of ACLA: searching for solutions

a) Monique shared that we cut costs by not printing the program, not having the reception and by having the executive pay for the executive dinner. She also shared that advertising could bring in more revenues. Monique asked if membership to AILA is a judicial cost and welcomed discussion. Enrica Piccardo asked the advantages to staying with AILA. Gladys Jean responded receipt of the journal as an advantage. Monique also highlighted the sense of allegiance it provides.

Roy Lyster suggested that members are automatically members of AILA but we often do not have representation in their AGM. His comments were not indicative of his support/nonsupport.

Gladys Jean shared that Merrill Swain shared that part of the AILA mandate was to provide support to poorer countries.

Farahnaz Faez asked how many international members there were. There was no response readily available.

Roy Lyster is on the board of AILA and judges it to be a good journal however recognizing that it takes additional organization to provide the journal to members.

Patricia Balcom clarified that we already paid for 2010 and moved that we temporarily suspend our membership to AILA and revisit it in two years, seconded by Wendy Carr, unanimously carried.

Miles suggested that importance of being part of AILA as collegial and thus the need to be revisited.

b) Monique highlighted that the constitution states that presentors should be members to present as stated in the opening address. She shared that next year, accepted presentors will be asked to become members before they go in the program.

Roy Lyster acknowledged that there are cases where there is a team of 4 research team members with one member coming to present and in such cases that it will be difficult to have the whole team pay to become members. Monique highlighted that all authors get academic credit for having their names in the program and therefore should be encouraged to become members.

Miles highlighted that authors of accepted manuscripts will also be encouraged to become members.

Xavier Gutierrez inquired if the journal would return to print if the online format is unable to be maintained. He also suggested that we may consider a subscription fee. Miles shared that there are various models to open access that may be considered if the time comes.

Monique stated that we will return to the topic is unsuccessful in getting grant money.

Roy commented that the constitution states that all presentors must be members which does not necessarily include coauthors. Roy suggested that coauthors are not presentors. Joe Dicks suggested an amendment to have the constitution read authors rather than presentors. Patricia Balcom highlighted that such an amendment needs to go to the membership and this could be done electronically as Miles confirmed in the constitution.

Joe Dicks moves that we propose the amendment.\:

The authors and coauthors of papers presented at the conference be members of ACLA

Miles suggested that authors of the journal be added to the amendment. Patricia Balcom stated that that would require another amendment. Joe Dicks clarified the procedures confirming that since there were 10 people in agreement the amendment could go forth.

Joe Dicks proposes Xavier Guterriez seconded, unanimously carried.

Roy Lyster questioned the need to have all journal authors to become members of ACLA.

Motion all authors and coauthors who are published in CJAL be members of ACLA seconded by Patricia Balcom. Roy suggested that this puts an unnecessary restriction, Wendy Carr shared this view. Suzanne Carroll expressed that the logic is the link between the association and the journal. Miles asked that we defeat the motion do to the timing

Enrique agreed

Roy wondered if the members of the editorial board are also

Not carried. 2 abstentions.

MEMBERSHIP AND CONFERENCE FEES

Monique conducted her compairons and found our membership fees to be reasonable where our conference fees were lower. She therefore suggested that non-members fees increase from 60 to 140.

Miles moved that the non-member conference fee from 60-140, seconded by Martine. Paula clarified her comprehension. Hedy McGarrell inquired How many non-members registered Gladys stated as of May 24 there were 24 non-members. Roy suggested we needed to consider that we need to consider non-ACLA student members Patricia highlighted that the motion on the table does not address students and such a discussion should be at another time

Motion carried unanimously.

Roy suggested changing the non member students fee be increased from 30 to 50 Miles seconded.

Patricia asked for clarification of the increase. Carried Unanimously.

9. Other business

Patricia suggested that for 15 years there has been an overlap between Canadian Linguistics Association and ACLA that did not exist. Monique responded that we overlapped with CSSE. She also stated that she will ask that our dates overlap with the Canadian Association of Linguistics, ACLA and CSSE overlap. Miles also suggested that we ask that the President's reception not be held on the last night.

Joe suggested surveying the members to see if there is only one possible overlap that it be according to the members' needs.

Roy suggested contacting the congress federation to request an overlap of date with both associations.

Patricia move that the meeting by adjourned. Gladys seconded.

Looking ahead to future Congresses of the Humanities and Social Sciences...

Le Congrès des sciences humaines en perspective...

2012 Wilfrid Laurier University & University of Waterloo

2013 University of Victoria

2014 Brock University

Income:

- Membership dues total to almost the same amount as last year. In 2010, our membership included 120 paid regular members and 60 paid student members. As of May 29, 2011, we have 109 paid regular members and 44 paid student members. Renewal reminders were sent three times to all past members.
- Revenues from this year came essentially from membership dues, congress association fees, Copibec and last payment from a grant.
- Travel grant remained unchanged. We will distribute again this year money to presenters with no institutional funding, giving priorities to students.

Expenses:

- Expenses for 2010 are lower than predicted due mainly to less money transferred to the Journal, lower travel expenses, and lower costs for the conference.
- Projected expenses for 2011 are quite similar than for 2010. Suggested cancellation of AILA membership and journal mailing and no printing of the conference program will bring down the expenses.
- Expected revenues for 2011 are lower by \$4000 as compared to 2010.

Our expenses surpassed our revenues by \$1,030 in 2010. If we receive as predicted around \$20,500 in revenues and spend \$27,000, our bank balance at the end of 2011 should be around \$10,000 to \$12,000.

1. Publication Statistics in 2010:

REGULAR ISSUE

Issue number: 13.2 (2010)

Number of submissions: 27

Number of articles sent for review: 15

**Number of articles published (breakdown in French and English): 8
(English = 5; French = 3)**

Acceptance rate: 29%

Number of book reviews: 6

SPECIAL ISSUE

Title: Second Language Teacher Education (funding from Canadian Heritage, in collaboration with CASLT, guest editors: Paula Kristmanson & Michael Salvatori)

Issue number: 13.1 (2010)

Number of submissions: 10

Number of articles sent for review: 10

**Number of articles published (breakdown in French and English): 7
(English = 5; French = 2)**

Acceptance rate: 70%

Number of book reviews: 2

- Author affiliation:
- 33 authors affiliated with 18 different Canadian institutions and 3 from outside Canada.

- **Language of publication.** – Only 5 of the 15 articles published were in French.

- **Book reviews.** 8 were published, 6 of which were published in English.

2. Journal Production

- **Layout and copyediting.** All layout and PDF creation was done by our Managing Editor, Christine Gordon Manley. Christine also does all copyediting in English. French copyediting is done by Françoise Mougeon.
- **Online publishing.** The Online Journal System is up and running. Archives are housed on the association website AND on the OJS site.
- **Journal visibility/ impact.** We are registered with EBSCO, ERIC, Proquest, APPlatforms.com, DOAJ, . We have contacted all libraries in Canada to alert them to our online and free journal.
- **Web usage report.** 678 registered users on CJAL site (there were 310 last year at this time); CJAL site in 2010 - 8,141 Visits from 135 countries/territories
43,067 Pageviews; ACLA website is also visited very frequently and the journal is the most popular reason for visits (although not totally possible to tell exactly what percentage of hits are for the journal).

3. Journal finances

- A financial report, and supporting receipts, were submitted to Gladys Jean for 2010.
- We now have advertising on our CJAL website with VERY modest prices (please consider us for your program or event!)
- **SSHRC grant application will be due June 30, 2011.**

4. Other issues of note:

- Please note authors of significant influence who were published in 2010 and recently in 2011!
- Miles is inviting symposia leaders to consider a submission and thematic focus within an issue.
- Graduate students are involved in reviewing most articles (SSHRC student training).
- Recruiting reviewers continues to be a big challenge!

CJAL Editorial team.

I would like to thank all those with whom I have been involved over the past year: the members of the editorial board – Leif French & Françoise Mougeon; the members of the ACLA executive; the UPEI Editorial team, including Christine Gordon Manley and Zain Esseghaier (Associate Editor, PhD student).