

ACLA Executive council meeting
ACLA Réunion du bureau de direction
Tuesday May 30th 2017 9h00 – 10h30
Ryerson University: Heidelberg 201

ATTENDEES: Karla Culligan, Gregory Tweedie, Hetty Roessingh, Scott Douglas, Sharon Lapkin, Joe Dicks, Mela Sarkar, Alexandra Tsedryk, Mary O'Brien, Leila Ranya, Suzie Beaulieu, Stephen Davis, Nikolay Slavkov, Eva Kartchava, Alisa Zavalova, Kelly Doucette, Hedy McGarrell, Antonella Valeo, Enrica Piccardo, Meike Wernicke, Paula Kristmanson, Stephanie Arnott, Francis Bangou, Andrea Sterzuk, Sara Kennedy, Jeremie Seror, Hyunjung Singh

1. Approbation de l'ordre du jour - Approval of Agenda

MOVED : Sharon Lapkin

SECONDED : Nikolay Slavkov

2. Approbation du compte-rendu de la dernière réunion (May 29th 2016) -
Approval of minutes from last meeting (May 29th 2016) – Appendix A

MOVED : Scott Douglas

SECONDED : Hedy Roessingh

3. Congrès 2018 / Congress 2018
 - Patty Niebergall (Project Manager for Congress 2018)
 - Patty presented details about next year's conference in Regina, SK.
4. Rapport de la présidente / President's report – Appendix B
 - Andrea Sterzuk presented her report to the membership.
5. Vice-president's report / Rapport du vice-président - Appendix C
 - Francis Bangou presented his report to the membership.
6. Rapport de la secrétaire / trésorière's report- Appendix D
 - Stephanie Arnott presented her report to the membership.
7. Rapport de l'agente de communication officer's report- Appendix E
 - Meike Wernicke presented her report to the membership.
8. Rapport des co-rédacteurs/journal editors' report- Appendix F
 - Paula Kristmanson and Joe Dicks presented their report to the membership.
9. Motions pour changer la constitution / Motions to change the constitution

- First, Mela Sarkar presented the constitution change being proposed (what it is now, and then, what the nominating committee proposed) related to electronic voting for new positions on the ACLA executive (Appendix G).

MOVE to accept : Mela Sarkar

SECONDED : Leila Ranta

- **Discussion (no questions)**
- **Passed unanimously**
- Second, Joe Dicks explaining to the membership the need to amend the constitution in relation to the wording related to the selection process for editor(s) for the journal.
- Joe introduced the suggested amendment to the membership :
 - « ...works with the executive committee to ensure that a co-editor representing the official language other than that of the editor works with the executive council if necessary »
 - Clause 8.7l (point #4) – recommends to the Executive Council that the point 8.7 be changed as follow « Confers with the executive council to select when necessary a co-editor representing the official language other than that of the editor and with whom she/he share editorial responsibilities.
 - And to add an « s » on the word editor(s) at the beginning of clause 8.7

MOVE to accept : Joe Dicks

SECONDED : Sara Kennedy

- **Discussion**
 - Leila asked about the necessity of having the co-editor represent the other official language. Joe responded that the « if necessary » clause responds to the possible situation where the editor does not have this capability.
 - Paula clarified that co-editorship is recommended by the current editors in their succession plan, but that these suggested amendments will cover this recommendation and the possibility that an editor might want to add a co-editor at some point during the mandate.
- **Passed unanimously**

10. Motion pour ajouter un poste de membre étudiant associé(e) / Motion to add a graduate student member-at-large position

- Andrea explained the motion for adding this position to the ACLA executive committee (Appendix H).
- Andrea added that the call for this position will go out very soon and asked the members to share it with students who they feel are suitable for the position.

Graduate student member position

MOVE to add : Paula Kristmanson

SECONDED : Sharon Lapkin

- **Discussion (no questions)**
- **Passed unanimously**

RESPONSIBILITIES for the student member

MOVE to accept : Meike Wernicke

SECONDED : Mela Sarkar

- **Discussion (no questions)**
- **Passed unanimously**

11. Candidate presentations for the member-at-large position / Présentations des candidat(e)s pour le poste de membre associé(e)

- Sara presented the types of duties she has fulfilled during her mandate.
- Each of the candidates gave a presentation of his/her reasoning for wanting to be a part of the ACLA executive committee (Eva Kartchava, Hyunjung Shin, Gregory Tweetie)

12. Electronic nominations and elections will follow / Nominations et élections électroniques suivront

13. Other business

- Student travel award / Bourse voyage d'étudiant
 - Sara presented the recipient of the Student Travel Award : Rubina Khanam from the University of Regina

14. Clôture / Adjournment

MOVE to adjourn : Scott Douglas

Appendix A

Minutes of CAAL-ACLA- May 31st 2016- University of Calgary

Announcement- Tom Ricento- Language Policy and Planning Conference

In attendance: Hedy McGarrell, Scott Douglas, Hetty Roessingh, Angelica Galante, Lauren Godfrey-Smith, Stephen Davis, Daphnée Simard, Marie Nader, Patricia Dawn Severenuk, Loretta Jensen, Suzie Beaulieu, Leila Ranta, France Bourassa, Sylvie Roy, Subrata Bhowmik, Eva Lemaire, Andrea Sterzuk, Jerry Krauel, Jun Ma, Jeff Bale, Joe Dicks, Karla Culligan, Josée Le Bouthillier, Paula Kristmanson, Tom Ricento, Mela Sarkar, Sara Kennedy, Stephanie Arnott (Skype), Beverly Baker, Marian Rossiter, Angela Henders, Eve Haque

1. Approval of agenda-Subrata Bhowmik, Leila Ranta

2. Approval of minutes of last year's AGM (Toronto)- Daphne Simard, Sara Kennedy

Business arising from minutes-

E-ballot will be sent out regarding a motion to implement change to the constitution to move the term of treasurer to begin at beginning of financial year.

3. President's Report (see attached)- Mela Sarkar

Highlights-

- Joint conference with AAAL; Issue with French presentations
- New system for membership
- Larry Vandergrift- call for papers for a special symposium for next ACLA
- TRC Call to Action- special symposium evening of May 30th; ACLA's support (motion to follow)
- Recognition of Sponsors of ACLA Conference
- Thank you to Sylvie Roy- local arrangements coordinator
- Recognition of special symposia at this conference (e.g., CALA)
- Announcement- Andrea Sterzuk- incoming president (thank you for organizing the program for this conference)
- Next Conference announcement in Toronto (at Ryerson); subsequent conference in Regina
- Thank you to all executive members for their work
- Nomination committee- members for 2016-2017 – changes to executive- Francis Bangou- Vice-Président; Andrea Sterzuk will be new President

Treasurer's Report- Stephanie Arnott via Skype

Highlights-

- Revenues- Grants (none), sponsorship (from 2014 conference at Brock), memberships (88 memberships in 2015; reduction from previous year

may be due to joint conference last year; journal royalties; symposium fees- revenue from profit share from AAAL); our revenue is increased by over 7,000 due to profit share despite decrease in memberships

- Expenses- exec travel expenses (exec can claim up to 900\$ in travel expenses); professional fees (auditor's bill); dues (pay to ILA and Congress); Website (domain name registrations); Fee to manage new membership system
- We made more than we spent for the fourth year in a row

Communications Report- Meike Wernicke

Highlights

- Thanks to Martin we now have a new and improved website
- If you have great photos of ACLA members at conference or special events- please send to Meike
- New content- 2016 conference; job postings
- New membership procedures; new retiree membership rate
- TB added shortly- TRC call to action- ACLA statement
- Outstanding content- minutes from last two AGMS
- Breakdown of visits to site by country
- Twitter- over 1200 followers- submissions and retweets are welcome

Journal Editors' Report (see attached)

Motion to Accept Reports as presented- Leila Ranta, Beverly Baker (Carried)

Notice of Motion- ACLA/CAAL response to 2015 Calls to Action of the Truth and Reconciliation Commission (see attached document)- moved by Sara Kennedy, Eve Haque, carried.

- Choose an action and work on it over the life of our association
- Joint event- SSHRC, ACLA, CLA- panel discussion- they presented position statements related to two items from TRC that are most pertinent to the two association.
- Special Issue of CJAL related to this topic (CMLR is currently putting out a call for papers on indigenous language teaching and learning; this may be something for the CJAL moving forward)
- Associate ourselves with Provincial associations who are also working toward TRC calls to action. (CALA- annual symposium for next year does not yet have a theme- this maybe this is something possibility to ISB- 2019 will be in Edmonton- this could be a significant part of this conference
- Actively recruit indigenous teachers to join the association; extend invitation to those working in indigenous language
- Advocacy materials for the website
- Sharing ideas and awareness raising ideas

Motion to adjourn- Beverly Baker

Appendix B

Appendix B: President's report/Rapport de la présidente

Between the 2016 and 2017 Annual General Meetings, the executive held five meetings by Skype or Zoom, as follows: June 21, October 27; February 17, March 27 and May 1. The sixth and final meeting of the current executive was held in person just before the start of this year's conference on May 28, 2017.

Apart from our ongoing duties keeping track of membership, organizing the annual conference and maintaining our membership in AILA (*Association internationale de linguistique appliquée*), notable events of the past 12 months for our association are as follows.

- 1) Three new initiatives designed to promote ACLA and attract new members: 1) the creation of a student travel award; 2) the creation and promotion of an ACLA t-shirt with sales proceeds towards the student travel award, and 3) the addition of a student role on the executive committee. We also have a new banner!
- 2) In 2016, we passed a motion in response to the Truth and Reconciliation Commission of Canada's Calls to Action (<http://www.aclacaal.org/statement/>). In 2017, the development of an online database of Indigenous language resources is under construction as part of ACLA's actions. The project is funded through a SSHRC Knowledge Synthesis Grant. Past-president Mela Sarkar is leading the project, current president Andrea Sterzuk is co-applicant and three graduate assistants are hard at work.

For this year's ACLA/CAAL 2017 conference, special thanks go to the following people.

- a) Our sponsors — contributions from 12 sources for a total of \$4450 in donations toward our conference expenses
- b) Lyndsay Moffat of Language and Literacy Researchers of Canada for organizing a special invited symposium, jointly hosted by ACLA and LLRC, followed by a wine and cheese reception.

We encourage our members who are also members of other associations to propose other collaborative ventures along these lines in future!

Further thanks go to the members of our hard-working executive:

Francis Bangou, as vice-president, handled our abstract review process from start to finish and put together this year's conference program, for which we received 155 submissions. In total, the program contains 94 individual papers, two keynote speakers, and six symposia. Francis wrote the call for papers; set up the review website; solicited and secured reviewers; communicated with members about abstract submissions; assigned proposals to reviewers; communicated with reviewers; communicated decisions to members; and created the conference schedule.

Stephanie Arnott, as Secretary-Treasurer, handled all details related to membership and financing.

Meike Wernicke, our Communications Officer put in many hours of work maintaining our mailing list, managing our website and tweeting. We now have 1898 followers.

Thanks go again to Joe Dicks and Paula Kristmanson and their team at UNB for their work on our Journal, the *Canadian Journal of Applied Linguistics*.

Sarita (Sara) Kennedy, our Member-at-Large, once again took on the essential tasks of a Member-at-Large.

Andrea Sterzuk, President, ACLA/CAAL: 30 May 2017

Appendix C
Vice-president's Report

May 26, 2017

Responsibilities: Since I became vice-president in June 2016, my main role has been to organize the annual conference as well as the Laurens (Larry) Vandergrift Memorial Symposium in collaboration with the association president. More precisely, for both events my responsibilities have been as follows:

- To set up the review web platform;
- To coordinate the submission of the abstracts;
- To coordinate the review of the abstracts;
- To communicate decisions to members;
- To create the schedule of conference and symposium;
- To help with the French translation of materials when needed;
- To provide updates on the planning of conference and symposium

Moreover, I participated in six ACLA executive conference calls.

Outcomes: We received a total of 155 submissions (two symposia, 16 papers for the Memorial symposium, and 139 papers for the conference). Our most recent schedule has 92 papers; two invited plenaries (Dr. Carole Fleuret, Dr. Eve Haque); and six symposia including the Laurens Vandergrift memorial symposium; an invited symposium on Innovative methodologies in applied linguistics research; and a joint symposium with the Language and Literacy Researchers of Canada.

Francis Bangou

Vice-president

Appendix D

STATEMENT OF OPERATIONS
For the year ended December 31, 2016

	<u>MEMBER</u> <u>DUES</u>	<u>JOURNAL</u> <u>ROYALTIES</u>	<u>TRAVEL</u> <u>GRANTS</u>	<u>SYMPOSIUM</u> <u>FEES</u>	<u>TOTAL</u> <u>2016</u>	<u>TOTAL</u> <u>2015</u>
Revenues						
Grants	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Sponsorship	--	--	--	4,050	4,050	--
Other	17,984	128	--	6,110	24,222	35,015
	17,984	128	--	10,160	28,272	35,015
Expenses						
Travel and meetings. 5,834	--	--	9,105	14,939	4,615	
Professional expenses 2,147	--	--	--	2,147	2,529	
Dues	2,394	--	--	--	2,394	2,475
Website	319	--	--	--	319	280
Administration & sundry	2,551	18	--	2,569	540	
	13,245	18	--	9,105	22,368	10,439
Excess (Deficiency) of revenues over expenses	\$ 4,739	\$ 110	\$ --	\$ 1,055	\$ 5,904	\$24,576

Appendix E Communication Officer's report 2017

1. ACLA Website

- New additions: On conference page symposia are featured, student travel award and t-shirt contest are announced. The student travel award has also been posted on our news page – Consider posting the award info on the About Page or as a separate page?
- Outstanding content: AGM minutes for 2016.
- There has been a significant drop in traffic on the ACLA website. While the period from May 15th of 2015 and 2016 saw a total of **25,141** page views¹, this same period last year only saw **2,130**. The total number of sessions² dropped from **10,991** to **1,041**, while users dropped from **25,141** to **789**. Overall, we have seen a 90% drop in traffic to the site over the past year. See analytics overview below.

Google Analytics of Average ACLA Site Stats			
Period	Page views	Sessions	Visitors
05-15-2015 to 05-15-2016	25,141	10,991	25,141 (New: 24.2% Ret: 75.8%)
05-15-2016 to 05-25-2016	2,130	1,041	789 (New: 38.5% Ret: 61.5%)

2. Mailing Lists

- Our general mailing list has remained stable in the past year and currently contains **847** email addresses. (up from 775 last year)
- The ACLA member list currently contains **189** addresses (up from 171 last year). It is being updated based on reports from the Forum Accounts website. The Secretary and communications Officer have direct access to the accounts now and are supported by Forum in all membership matters.

3. Social Media

- Twitter account:
 - created June 2012
 - March 19, 2015: **772** followers
 - May 27, 2016: **1289** followers
 - May 26, 2017: **1902** followers
- Have made an effort to follow back as many followers within the field as possible.
- Submissions and retweets from the Board and from the membership continue to be welcome. This will help continue to expand the ACLA networks, relationships, and its overall online presence, with the potential to increase its membership base.

Submitted by Meike Wernicke, ACLA Communications Officer, North Vancouver, May 27, 2016

¹ Page views are the total number of pages viewed. Repeated views of a single page are counted.

² A session is the period time a user is actively engaged with your website.

1. Issue 19, 1 (2016) and Issue 19, 2 (2016 Special Issue)

The editorial team completed two issues in 2016:

A regular issue, 19, 1 (2016) and a special issue, 19, 2 (2016) guest edited by Dr. John L. Plews of St. Mary's University.

A total of 13 articles and 1 book review have been published.

In Issue 19, 1 (2016) there were 5 articles (2 in French; 3 in English) and in issue 19, 2 (2016 Special Issue) there were 8 articles (all in English).

There was one book review in issue 19, 1 (2016).

The following table summarizes the publication statistics in 2016 (with comparisons to 2015).

YEAR	2016	2015
Issue number	19, 1 (2016) (Edited by Joseph Dicks and Paula Kristmanson) 19, 2 (2016) (Edited by John L. Plews)	18, 1 (2015) 18, 2 (2015) (Edited by Joseph Dicks and Paula Kristmanson)
Number of submissions	62	61
Number of submissions sent for review	34 (54.8%)	41 (67.2%)
Number of submissions declined in house	28 (45.2%)	20 (32.8%)
Number of articles published (breakdown in French and English)	13 (English = 11; French = 2)	12 (English = 8; French = 4)
Acceptance rate* (OJS)	25%	15%
Number of book reviews	1	1

*** Explanatory note:** *The acceptance rate is based on the number of articles submitted and accepted for publication for that calendar year (according to OJS stats). On average, based on typical numbers of submissions (approx. 60) per calendar year and typical numbers of publications (approx. 12), our acceptance rate is approximately 20%.*

The total number of submissions in 2016 was comparable to 2015. However, fewer submissions were sent out for peer review in 2016 (54.8% down from 67.2 in 2015). Of the submissions screened by the editorial team and/or advisory board members, 45.2% were deemed not suitable for review. Many of these were out of the scope of the journal or did not correspond to the journal's guidelines with respect to length. Others were simply not of a sufficient quality to merit full review. We were pleased to be able to publish two articles in French in the regular CJAL issue 19, 1 (2016). We also published one book review in the 19, 1 (2016) issue.

Regarding country of origin of published manuscripts in 2016, there were 9 authors affiliated with 7 different Canadian institutions and 15 authors from outside Canada (8 from USA, 3 from Iran, 1 from England, 1 from France, and 1 from Germany). In 2015, the situation was the reverse with 15 authors affiliated with 11 different Canadian institutions, and 9 authors from outside Canada (3 from USA, 1 from France, 1 from Japan, 1 from Portugal, 1 from Qatar, 1 from Taiwan, and 1 from Turkey). There was also 1 independent researcher.

2. Journal Production

- *Layout and copyediting.* We would like to thank our Editorial Team: Leif French, Book Review Editor; Josée Le Bouthillier, French Linguistic Editor; and in particular, our PhD student and Associate/Managing Editor, Karla Culligan. In 2016, Karla did all layout and PDF creation as well as all copyediting in English.
- *Online publishing.* All manuscripts are housed at the UNB OJS site at www.cjal-rcla.ca.
- *Journal visibility/impact.*
 - CJAL continues to be indexed in ERIC; EBSCO; ProQuest; Repère; Cabell's; Linguistics Abstracts; Linguistics, Language and Behavior Abstracts; MLA Bibliography; Social Planning Policy Development Abstracts; Sociological Abstracts; Viniti (All Russian Institute of Scientific and Technical Information); Directory of Online Journals (DOAJ); OpenJgate.
 - In 2016 CJAL also joined a pilot project with Érudit and the Canadian Research Knowledge Network (CRKN). CJAL is now indexed on the new Érudit platform, along with other important Canadian journals, raising the journal's visibility and discoverability in Canada and globally.
 - CJAL is a member of CALJ (Canadian Association of Learned Journals). There is no cost associated with these affiliations with the exception of CALJ which costs \$265 a year.
- *Registered users and Website usage report.*
 - At the time of this report there were 1247 registered users on the CJAL website (there were 1168 last year at this time).
 - According to *Google Analytics*, from January 1 to December 31, 2016, there were 10,427 users of the CJAL website and 53,988 page views. This compares to 6,726

users and 28,395 page views in 2015, which is a 50% increase in users and an 85% increase in page views.

3. Journal Finances

We are pleased that the CJAL has been able to operate smoothly from a financial perspective due to the 3-year SSHRC Aid to Scholarly Journals funding grant for February 2015-February 2018. In winter 2017 (normally the time to reapply for the grant), we received notice from SSHRC that all current holders of 3-year Aid to Scholarly Journals grants will have their terms automatically extended by one full year (at \$16,750), therefore SSHRC funding will now continue until February 2019. SSHRC is currently reviewing its Aid to Scholarly Journal grant program.

- The 3-year SSHRC was valued at \$16,750 per year for a total of \$50,250. With the additional \$16,750 the new (4-year) total is \$67,000.
 - Most of this is used as salary for the part-time Associate/Managing Editor.
 - A small amount is also allocated for French linguistic editing.
 - A small amount is also used to pay for membership to CALJ and professional meetings related to the journal.
 - A fee of \$800 annually is also paid to the Centre for Digital Scholarship at UNB that manages the OJS.
- A financial update was submitted to the ACLA executive at the executive meeting on May 28, 2017 and a full financial statement was provided to SSHRC in April 2016.

4. Notes

- In addition to regular on-going individual work on the journal, the editorial team at UNB meets once a week to work on journal-related business. We want to again thank our Associate/Managing Editor, Karla Culligan, who in addition to the detailed and thorough work with manuscripts, participates in these weekly meetings, handles the day to day communication with authors and potential authors in a most efficient and professional manner, and so carefully reminds the editors of their 'CJAL homework'.
- We would like to thank our Editorial Advisory Board for their input and advice (see list of members attached). We also greatly appreciate the support of the ACLA Executive.
- The editorial team continues to work hard to attract new reviewers and to seek out reviewers in particular discipline areas. We continue to add high profile and international reviewers to our database. When appropriate, graduate students are also invited to review manuscripts (SSHRC student training).
- Issue 20, 1 (2017) is underway. There are currently two articles and one book review published with four more articles and two more book reviews currently in copyediting. Of these six articles, two are French and four are English.

- The CJAL Special Issue for 2016, “The Culture of Study Abroad” with guest editor Dr. John L. Plews of Saint Mary’s University, is complete. We could like to thank and congratulate John for so carefully crafting this special issue with a high level of editorial care and expertise. It has proved a wonderful addition to our regular publications.
- The theme of our next Special Issue is “Current Perspectives on Oral Communicative Competence of French Second Language Speakers.” The guest editors of this issue are Dr. Suzie Beaulieu of Université Laval and Dr. Leif French of Sam Houston State University.
 - The Call for Papers for that Special Issue closed on May 15, 2016.
 - We currently have 4 accepted articles in copyediting, with 2 more in the stages of review and editing. Of these 6 articles, 2 are French and 4 are English.
 - The anticipated publication date for this Special Issue is late 2017.
- The Call for Papers for another Special Issue will be announced at the ACLA AGM and the Larry Vandergrift Symposium. The guest editors for this issue are Dr. Marie-Josée Hamel and Jennifer St. John, both of the University of Ottawa. Eligible manuscripts will include theoretical and/or empirical research with clear pedagogical applications, related to the work of Dr. Vandergrift.
- The Editorial Team is currently completing its fifth year with the CJAL. We propose to apply for the next SSHRC Aid to Scholarly Journals grant in 2018 and continue for the first year of that grant (February 2019 to February 2020). By February 2020 a new Editorial Team should be in place and we will transfer the SSHRC funding to the new Editor(s).

Editorial Team:

- Joseph Dicks and Paula Lee Kristmanson (Co-Editors)
- Karla Culligan (Associate/Managing Editor)
- Josée Le Bouthillier (French Linguistic Editor)
- Leif French (Book Review Editor)

Editorial Advisory Board:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Katy Arnett (St. Mary’s College of Maryland, USA) • Stephanie Arnott (University of Ottawa) • Monique Bournot-Trites (University of British Columbia) • Gisèle Chevalier (Université de Moncton) • Marianne Cormier (Université de Moncton) | <ul style="list-style-type: none"> • Bill Dunn (University of Alberta) • Françoise Gadet (Université de Paris Ouest Nanterre La Défense) • Martin Guardado (University of Alberta) • Xavier Gutiérrez (University of Alberta) • Diane Huot (Université Laval) • Sara Kennedy (Concordia) • Callie Mady (Nipissing University) |
|---|--|

- Leila Ranta (University of Alberta)
- Mela Sarkar (McGill University)
- Shelley Taylor (Western University)
- Miles Turnbull (Bishop's University)

Submitted by Joseph Dicks and Paula Kristmanson, May 28, 2017.

Appendix G
Nominating Committee Report
ACLA
25 May 2017

Committee: Mela Sarkar (Chair), Danièle Moore, Miles Turnbull

In mid-April 2017, Sara Kennedy signaled her intention to step down as Member-at-large after several years of service. Two ACLA members had mentioned their interest in being on the executive informally to current executive members. A call for nominations was sent out and in total three nominations were received. The names of the three candidates and a personal statement of interest for each were circulated to the membership twice, in early and in late May, along with the information that an election would be held for the Member-at-large position.

After consultation with the executive, the decision was made to run the election electronically, rather than by show of hands at the Annual General Meeting as in the past. This will establish a precedent for future elections and enable voting by all members, not just by those members able to travel to the annual conference and be physically present at the AGM. It was decided after consultation that the e-ballot would open immediately after the AGM at 10:30am, Tuesday May 30, and close at midnight on Sunday June 5 (i.e., 12:00am, Monday June 6). Reminders will be sent to the entire membership via the listserv at the beginning and near the end of the voting period. It is anticipated that this change in procedure will result in more members participating in elections and will therefore improve our democratic process.

The three candidates for the position of Member-at-large are Eva Kartchava (Carleton University), Hyunjung Shin (University of Saskatchewan) and Gregory Tweedie (University of Calgary). They will all be present at the AGM and will speak about themselves briefly to the membership present, after which time e-voting will begin.

No other change to the membership of the ACLA executive is anticipated at the present time.

Subsequent to the decision to move to electronic ballots in future, the Nominating Committee has asked the Executive to add the following motion to amend the ACLA Constitution to the draft agenda for the 2017 AGM:

MOTION TO AMEND ARTICLE 11.1 OF THE ACLA CONSTITUTION:

It is proposed that the wording of the penultimate sentence of Article 11.1 be changed from “Nominations received by the Nominating Committee must include the signatures of the nominee, and those of five members in good standing” to “Nominations received by the Nominating Committee must be received electronically from the institutional address of the

nominee, and be supported by confirmation of support received electronically from the institutional addresses of five members in good standing”,

and that the wording of the final sentence be changed from “Elections, where necessary, are to be conducted by the chair of the Nominating Committee at the Annual General Meeting by a simple majority vote” to “Elections, where necessary, are to be conducted by the chair of the Nominating Committee immediately after the Annual General Meeting by electronic ballot, which will remain open for one week”.

PROPOSITION D’AMENDEMENT À L’ARTICLE 11.1 DE LA CONSTITUTION D’ACLA

Que l’avant-dernière phrase de l’article 11.1 soit modifiée, la forme actuelle étant « Toute candidature envoyée au comité des candidatures doit avoir été signée par la personne candidate et cinq membres en règle ». Nous proposons à la place, « Toute candidature envoyée au comité des candidatures doit parvenir de l’adresse-courriel institutionnelle de la personne candidate et doit être appuyée par des courriels de soutien de cinq membres en règle envoyés de leurs adresses-courriel institutionnelles ».

Et que la dernière phrase, la forme actuelle étant « Au besoin, des élections à la majorité simple sont tenues sous la direction du(de la) président(e) du comité des candidatures à l’occasion de l’assemblée générale annuelle », soit remplacée par « Au besoin, des élections sont tenues sous la direction du(de la) président(e) du comité des candidatures par vote électronique tout de suite après l’assemblée générale annuelle, le scrutin restant ouvert pendant une semaine ».

Regards,

Mela Sarkar
Chair, ACLA/CAAL Nominating Committee

Appendix H

Amendments to the constitution / Amendements à la constitution
Motion A: MOTION TO AMEND / MOTION D'AMENDEMENT (ARTICLE 11.1)
ENGLISH: It is proposed that the wording of the penultimate sentence of Article 11.1 be changed from: "Nominations received by the Nominating Committee must include the signatures of the nominee, and those of five members in good standing" to "Nominations received by the Nominating Committee must be received electronically from the institutional address of the nominee, and be supported by confirmation of support received electronically from the institutional addresses of five members in good standing", and that the wording of the final sentence be changed from "Elections, where necessary, are to be conducted by the chair of the Nominating Committee at the Annual General Meeting by a simple majority vote" to "Elections, where necessary, are to be conducted by the chair of the Nominating Committee immediately after the Annual General Meeting by electronic ballot, which will remain open for one week."

FRANÇAIS:

Il est proposé que le libellé de l'avant-dernière phrase de l'Article 11.1 soit modifié comme suit :

« Toute candidature envoyée au comité des candidatures doit avoir été signée par la personne candidate et cinq membres en règle » deviendra « Toute candidature doit être envoyée par voie électronique au comité des candidatures à partir de l'adresse institutionnelle du nominé et doit être appuyée par cinq membres en règle qui enverront la confirmation de leur appui par voie électronique à partir de leurs adresses institutionnelles» (on peut aussi dire professionnelles)

Et que le libellé de la dernière phrase soit modifié comme suit :

« Au besoin, des élections à la majorité simple sont tenues sous la direction du(de la) président(e) du comité des candidatures à l'occasion de l'assemblée générale annuelle » deviendra « Au besoin, des élections à la majorité simple sont tenues sous la direction du(de la) président(e) du comité des candidatures immédiatement après l'assemblée générale annuelle par un scrutin électronique qui restera ouvert pendant une semaine.»

Motion B: MOTION TO AMEND / MOTION D'AMENDEMENT (ARTICLE 5.2)

ENGLISH: It is proposed that the following role be added to the executive council: student member-at-large.

FRANÇAIS: Il est proposé d'ajouter le poste suivant au bureau de direction : membre étudiant(e) associé(e)

Motion C: MOTION TO AMEND / MOTION D'AMENDEMENT (ARTICLE 8.8)

ENGLISH: It is proposed that Article 8.8 be added to the constitution which outlines the responsibilities of the student member-at-large as follows:

The Student Member-at-large normally represents a region of Canada that is not represented by other executive members of the Association. Furthermore, he/she

- is member of the Conference Program Committee;

- promotes the activities of ACLA to graduate students and recruits student members from his/her region;
- may chair Standing or Ad hoc committees the Executive Council deems necessary to set up.

FRANÇAIS: Nous proposons l'ajout de l'Article 8.8 à la constitution qui présente les responsabilités du membre étudiant(e) associé(e) comme suit :

Le (la) membre étudiant(e) associé(e) représente normalement une région du Canada qui n'est pas représentée par les membres de la direction de l'Association et, à ce titre :

- est membre du comité de programme ;
- fait la promotion des activités de l'ACLA aux étudiant(e)s de cycles supérieurs et recrute des adhérents étudiants venant de sa région ;
- pourrait présider les comités permanents ou ad hoc que le bureau de direction estime nécessaire de mettre en place.